

# NAIF AL-ENZI

MACHINERY OPERATOR



## PROFILE

To be an active member of the organization in which I work for and to work hard to achieve the desired goals with dedication and professionalism, In addition to keenness on self-development in the field i work and aspiration to reach employer & self-satisfaction

## EDUCATION

**2021** **HIGHER DIPLOMA**  
Higher Institute of Plastic Fabrication.  
4.58 of 5

## COURSES AND TRAINING

**July 2021** **Optimum Choice Training Centre:**

- 1- Administrative Planning and institutional development cycle.
- 2- Personnel Management Course.
- 3- The course of writing letters and administrative reports.
- 4- Robot and Artificial intelligence course.
- 5- Document Management and electronic archiving course.
- 6- Effective Negotiation Skills course.
- 7- Strategic planning and change management cycle.

**June 2021** **Cyber Security Course.**  
Ambition Wings Training Centre.

**2019** **Data Entry**  
Gulf International Institute.

## LANGUAGES

**ARABIC LANGUAGE**  
Native Speaker

**ENGLISH LANGUAGE**  
Good

## CONTACT



0598844190



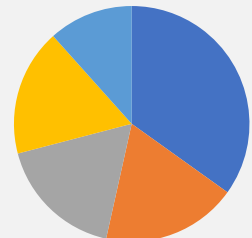
n.enzi553@gmail.com



Saudi Arabia, Al Ula

## PERSONAL SKILLS

- Communication
- Team Work
- Computer Skills
- Hard Working
- Organizing Skills



## TECHNICAL SKILLS

**Microsoft Excel**  
70%

**Microsoft Word**  
90%